



## Electric Literature Seeks Editorial Intern for Fall 2019

Electric Literature internships introduce undergraduate and graduate students, emerging writers, and aspiring publishing professionals to digital publishing and the New York literary scene. Because we are a small, not-for-profit publisher, we provide unique opportunities for professional development and resume-building.

As an Electric Literature intern, you are encouraged to become involved in any aspect of our work that interests you. You'll sort mail and go to the post office, but you'll also do things like contribute to editorial decisions, write for the site, and attend cool literary events.

### Responsibilities:

- Comb the web and social media for breaking literary news
- Write book lists and news items for [electricliterature.com](http://electricliterature.com)
- Staff events
- Select images to pair with articles
- Format, copy edit, and draft articles
- Update contact databases
- Fulfill online merchandise sales
- Transcribe interviews
- Perform other administrative tasks
- Open mail and catalogue books

### Skills:

- Personal experience using Wordpress, Twitter, Facebook, and Instagram—professional experience is a plus
- Excellent writing skills and a unique point of view
- Basic understanding of Photoshop and inDesign
- Firm grasp of grammar and spelling
- Organized and fastidious

### The ideal candidate:

- Has an educational background in journalism, literature, or creative writing
- Has prior internship or entry-level job experience at another publishing, media, or non-profit organization
- Participates in the contemporary literary scene
- Regularly reads literary magazines and literary websites (including but not limited to *Recommended Reading*, *The Commuter*, and [electricliterature.com](http://electricliterature.com))
- Believes strongly in the Electric Literature mission: To make literature more relevant, exciting, and inclusive
- Is hard working, pays great attention to detail, and can work independently
- Writes clearly and with personality

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- Has an eye for design and knows what images will grab a reader's attention

This is a part time internship (10–20 hours/week) with a \$200 per month stipend to cover transportation and meals. Candidates must be able to come to our office in Downtown Brooklyn at least 2 days/week. We are happy to work with universities and graduate programs to provide course credit, though you do not need to be a student to apply. This three-month internship runs from September through December (exact dates are flexible, and there may be an opportunity to extend the internship through the fall).

**To apply, please send the following to [editors@electricliterature.com](mailto:editors@electricliterature.com). Applications will be considered on a rolling basis.**

1. A cover letter and resume
2. A sample Scuttlebutt post, along the lines of "[Melville House Published the Climate Report Because Trump Didn't Want To](#)" or "[This Twitter Thread Collects the Best Overlooked Books of the Last Ten Years](#)." Choose a news story you think will be relevant and interesting to Electric Literature readers.